

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.
ON WEDNESDAY JUNE 26, 2024**

Those present were

Stephanie Marentette	-	Chair
Scott Collyer	-	Vice-Chair
David Little	-	Commissioner
Jacqueline Madden	-	Commissioner
Jerry Pribil	-	Commissioner
Sheryl Rooth	-	Commissioner

Regrets:

David Ferreira	-	Commissioner
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Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Shawn Wilson	-	Director of Operations
David Butler	-	Manager, Operations Administration
Caroline Roy	-	Secretary

Meeting to order

The meeting was called to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda as amended, S. Collyer moves, seconded by S. Rooth, the acceptance of the agenda as amended. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes

S. Rooth moves, seconded by S. Collyer, the minutes of the meeting held on May 29, 2024 be APPROVED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

**3rd Report
Accessible Public
Transit Service
Advisory
Committee**

With regard to the 3rd Report Accessible Public Transit Service Advisory Committee report, copy attached, D. Little moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

**Draft 2024-2027
Business Plan and
Supporting Service
Plans**

The Commission received a presentation from Dennis Kar – Dillon Consulting Limited re the Draft 2024-2027 Business Plan and Supporting Service Plans report.

With respect to the presentation and report, copy attached, S. Collyer moves, seconded by S. Rooth, the Commission APPROVE the draft 2024-2027 Business Plan and supporting draft 2025-2029 Conventional and Specialized Service Plans.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

2024-2025 General Insurance Program Renewal

With regard to the 2024-2025 General Insurance Program Renewal report, copy attached, S. Collyer moves, seconded by S. Rooth, the Commission:

- i) APPROVE the general insurance program for the period of June 30, 2024 through to June 29, 2025 at a total annual cost of \$3,191,733 exclusive of applicable sales tax and deductible costs, the particulars of which are as follows:

Coverage	Premium	Insurer
Automobile	\$ 2,502,781	Zurich
Property	217,856	Zurich
Liability (General, Abuse)	95,674	Zurich
Liability (Umbrella)	299,000	Marsh Bowring
Travel Accident	1,200	Industrial Alliance
Boiler & Machinery	2,469	RSA / XL Specialty
Crime	9,250	Liberty
Directors & Officers	25,595	AIG
Environmental	37,908	Chubb

- ii) APPROVE the broker services for the period of June 30, 2024 through to June 30, 2025 with Marsh Canada at a cost of \$100,000.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

Smart Card System

With regard to the verbal update re Smart Card System, S. Rooth moves, seconded by D. Little, that the verbal update be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

Grade 9 Free Transit Pass

With regard to the verbal update re Grade 9 Free Transit Pass, S. Rooth moves, seconded by J. Madden, the verbal update be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

2024 Road Construction Update

With regard to the 2024 Road Construction Update report, copy attached, S. Rooth moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

Financial Update – Conventional Transit Services – Operating Budget – May 31, 2024

With regard to the Financial Update – Conventional Transit Services – Operating Budget – May 31, 2024 report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

**Financial Update –
Specialized Transit
Services – Operating
Budget – May 31,
2024**

With regard to the Financial Update – Specialized Transit Services – Operating Budget – May 31, 2024 report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

**Financial Update –
Capital Budget
Programs – May 31,
2024**

With regard to the Financial Update – Capital Budget Programs – May 31, 2024 report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

In Camera

Consistent with the provision of Section 239 of the Municipal Act, S. Collyer moves, seconded by D. Little, the Commission move In Camera to CONSIDER:

- i) The security of the property of the Commission; and
- ii) An ongoing investigation respecting the municipality ombudsman, or an appointed closed meeting investigator.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) The security of the property of the Commission; and
- ii) An ongoing investigation respecting the municipality ombudsman, or an appointed closed meeting investigator.

Pursuant to procedural requirement of Section 239 of the Municipal Act the Commission REPORTED PROGRESS on:

- i) The security of the property of the Commission; and
- ii) An ongoing investigation respecting the municipality ombudsman, or an appointed closed meeting investigator.

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday August 28, 2024 - 5:00 P.M.

Adjournment

S. Collyer moves, seconded by S. Rooth the meeting be adjourned. CARRIED. The meeting adjourned at 6:50 p.m.

Stephanie Marentette - Chair

Caroline Roy - Secretary