

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.
ON WEDNESDAY NOVEMBER 27, 2024**

Those present were

Stephanie Marentette	-	Chair
Scott Collyer	-	Vice-Chair
David Little	-	Commissioner
Jacqueline Madden	-	Commissioner
Jerry Pribil	-	Commissioner
Sheryl Rooth	-	Commissioner

Regrets:

David Ferreira	-	Commissioner
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Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Shawn Wilson	-	Director of Operations
David Butler	-	Manager, Operations Administration
Caroline Roy	-	Secretary

Meeting to order

The meeting was called to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda, S. Rooth moves, seconded by S. Collyer, the acceptance of the agenda. CARRIED.

**Election of Chair
and Vice-Chair**

The Secretary called for nominations for the position of Chair for the term ending November 30, 2025.

The following nomination was received:

Scott Collyer nominated Stephanie Marentette

The Secretary asked for further nominations for the position of Chair for the term ending November 30, 2025. There being no further nominations, S. Collyer moves, seconded by S. Rooth, nominations for the position of Chair be closed. CARRIED.

Stephanie Marentette was acclaimed Chair of the Commission for the term ending November 30, 2025.

The Secretary asked for nominations for the position of Vice-Chair for the term ending November 30, 2025.

The following nomination was received:

David Little nominated Scott Collyer

The Secretary asked for further nominations for the position of Vice-Chair for the term ending November 30, 2025. There being no further nominations, J. Pribil moves, seconded by S. Rooth, nominations for the position of Vice-Chair be closed. CARRIED.

Scott Collyer was acclaimed Vice-Chair of the Commission for the term ending November 30, 2025.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

Minutes

S. Collyer moves, seconded by D. Little, the minutes of the meeting held on October 30, 2024 be APPROVED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

5th Report Accessible Public Transit Service Advisory Committee

With regard to the 5th Report Accessible Public Transit Service Advisory Committee, copy attached, S. Collyer moves, seconded by D. Little the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

Contract Award – Uniforms

With regard to the Contract Award – Uniforms report, copy attached, S. Collyer moves, seconded by J. Madden, that the Commission APPROVE the award of a contract with Talbot Marketing/Uniforms for the supply of uniforms for Operators, Inspectors, Dispatchers, Ticket Clerks and Fleet & Facilities employees, noting the contract is for a term of five years (January 1, 2025 to December 31, 2029) with a two-year renewal option available upon mutual agreement of the parties.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

Canadian Permanent Transit Fund Update

With regard to the Canadian Permanent Transit Fund Update report, copy attached, D. Little moves, seconded by S. Collyer the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

Annual Accessibility Plan Update

With regard to the Annual Accessibility Plan Update report, copy attached, J. Pribil moves, seconded by S. Collyer the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

Annual Accessibility Plan Update

With regard to the Annual Accessibility Plan Update report, copy attached, J. Pribil moves, seconded by S. Collyer the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

2024 Road Construction and Special Events Update

With regard to the 2024 Road Construction and Special Events Update report, copy attached, J. Madden moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

2025 Commission Meeting Dates

With regard to the 2025 Commission Meeting Dates report, copy attached, S. Rooth moves, seconded by S. Collyer, that the Commission CONFIRM the dates of the 2025 Commission regular meetings as follows, noting the meetings will be held at the 450 Highbury Ave facility with a starting time of 5:00 p.m.

Date

January 29, 2025
 February 26, 2025
 March 26, 2025
 April 30, 2025
 May 28, 2025
 June 25, 2025
 July 2025 - Meeting at the call of the Chair
 August 27, 2025
 September 24, 2025
 October 29, 2025
 November 26, 2025
 December 2025 - Meeting at the call of the Chair

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

**Financial Update –
Conventional Transit
Services – Operating
Budget – October 31, 2024**

With regard to the Financial Update – Conventional Transit Services – Operating Budget – October 31, 2024 report, copy attached, D. Little moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED.

**Financial Update –
Specialized Transit
Services – Operating
Budget – October 31, 2024**

With regard to the Financial Update – Specialized Transit Services – Operating Budget – October 31, 2024 report, copy attached, D. Little moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED

**Financial Update – Capital
Budget Programs –
October 31, 2024**

With regard to the Financial Update – Capital Budget Programs – October 31, 2024 report, copy attached, D. Little moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden, J. Pribil and S. Rooth

CARRIED

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday January 29, 2025 - 5:00 P.M.

Adjournment

S. Collyer moves, seconded by S. Rooth the meeting be adjourned. CARRIED.
The meeting adjourned at 5:55 p.m.

Stephanie Marentette - Chair

Caroline Roy - Secretary