

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.  
ON WEDNESDAY FEBRUARY 26, 2025**

Those present were

Stephanie Marentette	-	Chair
Scott Collyer	-	Vice-Chair
David Ferreira	-	Commissioner
David Little	-	Commissioner
Jacqueline Madden	-	Commissioner
Sheryl Rooth	-	Commissioner

Regrets:

Jerry Pribil	-	Commissioner
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Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Shawn Wilson	-	Director of Operations
David Butler	-	Manager Operations Administration
Caroline Roy	-	Secretary

**Meeting to order**

The meeting was called to order.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda as amended, S. Collyer moves, seconded by D. Little, the acceptance of the agenda as amended. CARRIED.

**Disclosures  
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

**Minutes**

S. Rooth moves, seconded by D. Little, the minutes of the meeting held on January 29, 2025 be APPROVED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**1<sup>st</sup> Report Accessible  
Public Transit Service  
Advisory Committee**

With regard to the 1<sup>st</sup> Report Accessible Public Transit Service Advisory Committee, copy attached, S. Rooth moves, seconded by S. Collyer the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**In Camera**

Consistent with the provision of Section 239 of the Municipal Act, S. Collyer moves, seconded by S. Rooth, the Commission move In Camera to CONSIDER:

- i. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Pursuant to procedural requirement of Section 239 of the Municipal Act, the Commission REPORTED PROGRESS on:

- i. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED.

**Approval of Advertisement on LTC Assets**

With regard to the Approval of Advertisement on LTC Assets, S. Collyer moves, seconded by J. Madden, the Commission DIRECT administration, in consultation with legal, prepare a step-by-step process for the approval of advertising on LTC assets in keeping with the Commission's Advertising Policy, and report back on same at a future meeting.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**2026 Bus Replacement & Expansion Programs**

With regard to the 2026 Bus Replacement & Expansion Programs, copy attached, S. Collyer moves, seconded by D. Little, the Commission:

- i) APPROVE the purchase of the 2026 replacement bus requirements (15 - 40' buses & 2 – 60' buses) at a total cost of \$16,731,075, exclusive of applicable taxes;
- ii) APPROVE the purchase of the 2026 expansion bus requirements (12 - 40' buses) at a total cost of \$11,122,308, exclusive of applicable taxes; and
- iii) DIRECT administration to issue the requisite purchase order for the 29 buses.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**Secondary School Transit Pass Pilot Program**

With regard to the amended Secondary School Transit Pass Pilot Program, copy attached, J. Madden moves, seconded by D. Little, the Commission CONFIRM participation in the Secondary School Student Transit Pass Pilot Program scheduled to launch in September 2025.

YEAS: S. Collyer, D. Little and J. Madden  
NAYS: S. Marentette, D. Ferreira and S. Rooth

FAILED.

**2024 Mutual Respect/Human Rights Summary Report**

With regard to the 2024 Mutual Respect/Human Rights Summary Report, copy attached, S. Collyer moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**2024 Attendance and Disability Management Programs**

With regard to the 2024 Attendance and Disability Management Programs report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**2024 Conventional Transit Service Performance Report**

With regard to the 2024 Conventional Transit Service Performance Report, copy attached, S. Collyer moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**2024 Specialized Transit Service Performance Report**

With regard to the 2024 Specialized Transit Service Performance Report, copy attached, D. Little moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**Specialized Service Scheduling System Implementation Update**

With regard to the Specialized Service Scheduling System Implementation Update report, copy attached, S. Collyer moves, seconded by J. Madden, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**Road Construction Update**

With regard to the Road Construction Update report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**Assessment Growth Business Cases**

With regard to the added Assessment Growth Business Cases report, copy attached, D. Ferreira moves, seconded by D. Little, the Commission DIRECT administration to prepare a communication to Municipal Council based on the information set out in this report.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden and S. Rooth

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday March 26, 2025 - 5:00 P.M.

**Adjournment**

S. Collyer moves, seconded by S. Rooth the meeting be adjourned. CARRIED. The meeting adjourned at 7:30 p.m.

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Stephanie Marentette - Chair

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Caroline Roy - Secretary